



**NATIONAL HANDLOOM DEVELOPMENT CORPORATION LTD.**  
**(A GOVT. OF INDIA UNDERTAKING – MINISTRY OF TEXTILES)**  
**Wegmans Business Park, 4<sup>th</sup> Floor, Plot no. 3 Sector Knowledge Park-III**  
**Surajpur- Kasna Main Road, Greater Noida-201306 (U.P.).**

**Notice Inviting E-Tender**

1. National Handloom Development Corporation Ltd (NHDC), a Govt. of India Undertaking, Ministry of Textile, invites online bids through two stages (Eligibility criterion and Financial Bid) against the Tender for the Security Work.

2. The tender document may be downloaded from [www.nhdc.org.in](http://www.nhdc.org.in) (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE SHEET as under.

1	Published Date	09/05/2019
2	Bid Document Download Start Date and Time	09/05/2019
3	Bid Submission Start Date	10/05/2019
4	Bid Submission End Date and Time	29/05/2019 at 03.00 PM
5	Bid Opening Date and Time	30/05/2019 AT 04.00 PM

3. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Contractors/Bidders are advised to follow the instructions provided in the “Instructions to the Contractors/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>” in the Annexure - 8. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. Bidders shall not tamper/modify the tender form including downloaded financial bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder is liable to be banned from doing business with Office of Development Commissioner for Handlooms .

5. Intending tenderers are advised to visit National Handloom development Corporation's website [www.nhdc.org.in](http://www.nhdc.org.in) and CPPP site <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

6. EMD and Bid document cost:

Cost of Bid document	INR 500 (Indian Rupees Five Hundred only) in the form of DD from a Nationalized bank in India and drawn in favour of National Handloom development Corporation Ltd, Greater Noida.
Earnest money deposit	INR 25,000 (Indian Rupees of Twenty Five Thousand only) in the form of DD or BG from a Nationalized bank in India and drawn in favour of National Handloom development Corporation Ltd, Greater Noida.

7. If the EMD is submitted through BG, the minimum validity date of the BG should be 120 (one hundred twenty) days from the last date of submission of the bids. The Hard Copy of original instruments in respect of EMD and bid document cost must be delivered to the address given below on or before bid submission end date/time as mentioned in the critical date sheet. Bids not accompanied with EMD and bid document cost is liable to be rejected. The bid document fee shall be nonrefundable. NSIC registered agencies are exempted for EMD and bid document fee. Copy of all documents and enclosures along with original payment of EMD and Tender fee shall be submitted at :

**National Handloom Development Corporation,  
Wegmans Business Park, Tower 1, 4th Floor,  
Sector Knowledge Park - 3, Surajpur Kasna Road,  
Greater Noida - 201306**

8. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Techno Functional Compliance / Eligibility the results of their qualification as well Financial Bid opening will be intimated later.

**9. Submission of Bids:**

The bids shall be submitted online in two parts, viz., Eligibility Criterion and Financial Bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

**9.1 Cover - I Fee/Eligibility Criterion (Check list):**

The following documents are to be self-attested and furnished by the Bidder along with Fee/EMD as per the bid document (As applicable):

- a. Scanned Copy of all documents pertaining to technical bid as per the tender document of
- b. Scanned copy of document as a proof for tender fee and EMD.

**9.2 Cover - II Financial Bid (Check list):**

The following documents are to be self-attested and furnished by the Bidder as a part of Financial Bid as per the bid document (As applicable):

- a. Scanned copy of Financial Bid as per tender document

**NATIONAL HANDLOOM DEVELOPMENT CORPORATION LIMITED**

**( A Govt. of India Undertaking - Ministry of Textiles)**

**Wegmans Business Park,4<sup>th</sup> Floor, Plot no. 3 Sector Knowledge Park-III Surajpur-  
Kasna Main Road, Greater Noida-201306 (U.P.)**

National Handloom Development Corporation Ltd ( A Govt. of India Undertaking ) working under the aegis of Development Commissioner for Handlooms, Ministry of Textiles ,Govt. of India, New Delhi is engaged to provide Marketing support to the Handloom Weavers in marketing their Handloom products by arranging Exhibition – cum –Sale besides other measures at various metropolitan cities.

**Scope of Work:**

Tender for providing Trained Security Guards during the special Handloom Expos (Silk Fab/Wool Fab) in the year 2019-20, tentatively proposed at 28 places in pan India. During the Each exhibition we shall be in need of trained Security Guards for 15/16 days. The details of the places of exhibitions divided in groups area wise are given below:

**Group-A: LUCKNOW, BHOPAL, INDORE, JABALPUR, DELHI, CHANDIGARH, JAMMU, PATNA, KOLKATA, BHUBANESWAR, RAIPUR, GUWAHATI, JAIPUR, VARANASI, DEHRADOON, AMRITSAR, RANCHI, JAMSHEDPUR.**

**Group-B: CHENNAI, MUMBAI, PUNE, AHMEDABAD, SURAT, VADODARA, COIMBATORE, ERNAKULAM, HYDERABAD, BANGALORE.**

Tenders are invited from the reputed Security services providing organizations at various cities of the country as mentioned in Group-A & Group -B for the security purpose during the organization of Silk Fab/Wool Fab & National Handloom Expos during the financial year 2018-19.

Prescribed online tender documents containing the details of work, terms & conditions etc. for Security work is available on the e-procurement portal of Govt. of India i.e. <https://eprocure.gov.in/eprocure/app>.

### **General Terms Conditions:**

1. Aim of the contract is to provide the trained security personnel during the Event Period. The duration of the contract shall be for a maximum of One year only, out of which first three Event's Security services shall be on probation. On satisfactory probation period the contract shall be extended for the remaining period ( Events) . However, the contract may be terminated anytime without giving any reason by the authority by giving a notice of 15 days.
2. The aspiring agencies must carefully read the conditions of the contract enclosed with this Tender Form before quoting rates, the rates quoted once shall be final and no amendments/corrections shall be entertained in any circumstances. The quoted rates shall include all the applicable taxes.
3. The concerned agency must fill up the form clearly along-with full address both permanent and temporary in the Tender form.
4. No addition or alteration is allowed in the tender documents. Any addition or alteration, if required, must carry out by the agency with appropriate initials and stamp of the agency. For such reason, the application is liable to be rejected.
5. Corporation reserve the right to accept or reject any or all the applications without assigning any reasons thereof. The applications which are incomplete, illegible or not fulfilling any of the conditions shall be rejected summarily. The conditional tender shall not be accepted in any circumstances.

6. The agency having adequate experience in running the said type of work in any Government Departments, Public undertakings or elsewhere may apply online on <https://eprocure.gov.in/eprocure/app> along-with experience certificate or any other proof.

7. Agencies are required to online submit proof of an Earnest Money of Rs.25000.00 in the mode of Demand Draft/FDR, drawn in favour of the NHDC Limited and Tender Cost of Rs. 500.00 in the mode of Demand Draft at office of NHDC Ltd.,\_Wegmans Business Park,4<sup>th</sup> Floor, Plot no. 3 Sector Knowledge Park-III Surajpur- Kasna Main Road, Greater Noida-201306 (U.P.). The soft copy of the same Demand Draft/FDR are required to uploaded on <https://eprocure.gov.in/eprocure/app>

8. The security money of the successful applicant shall be liable to be forfeited as liquidated damages in the event of evasion, refusal or delay on his part of executing the agreement and EMD of unsuccessful bidder shall be returned within 30 days from the date of opening of the tenders.

9. The Financial bids of those tenderers will be opened which qualify the technical Bids.

10. The Tender shall be opened on 30.05.19 at 4.00 P.M in the presence of aspiring bidders or their authorized representative bearing their authority, letter for the same & constituted committee of the Corporation.

11. The agency shall not assign or sublet the contract on any part therefore or any benefit or interest therein or there under without written consent of the Corporation. The whole of the work written in the contract shall be executed by the concerned agency only. The agency shall be fully responsible for the act and omission. Default and neglect of its employees and such act/omission shall be treated as fault of concerned agency only. In the case of any default or negligence under such contract, the competent authority may impose fine or penalty against the agency. The contract shall be cancelled after issuing the three consecutive warning.

12. In case the agency is not in a position to provide the security guards during the Exhibition they shall intimate the reason thereof to the Exhibition In charge before 02 days of such happening ,failing which it will be automatically be construed the breach of contract by the agency.

13. Preference will be given to the agency Whose Branches are all over India,

14. Tenderer may quote their rate for Group-A or Group-B or for both Group.

15. The Managing Director of NHDC shall be the sole arbitrator for all disputes/differences, if any arising between the contract. The decision of the MD of NHDC shall be final and binding on the contractor.

**Technical bid.**

1. GST Registration copy with self-attested by tenderer.
2. Copies of Last five year service tax paid in the Central Exercise Deptt.
3. Copy of organizational structure and nos. of trained security personnel on roll.
4. Copies of profit loss account for last five years.
5. Copies of documents service provides in major cities and details of Branches In India.
6. Experience certificate work done with Central/State Govt. Deptt. etc.
7. Tan/Pan no.
8. Credibility/reputation/Awards received, if any.
9. Turnover of the agency for last three years shall not be less than 10.00 Lakh, in this Connection, chartered accountant audited balance sheet should be enclosed.
10. Proof of Financial status and credit worthiness of the firm issued by the firm's Bankers should be enclosed.

Details of enclosure:-

(Signature with stamp)

Name:

Date:

Place: