

Tender cost Rs 2000.00
(Non-refundable)
Tender notice for Security
Personnel (Guards)
Year -2017-2018

NATIONAL HANDLOOM DEVELOPMENT CORPORATION LIMITED
(A Govt. of India Undertaking - Ministry of Textiles)
Handloom Haat, RoomNo.-29,3rd Floor, Janpath, New Delhi-110001

National Handloom Development Corporation Ltd (A Govt. of India Undertaking) working under the aegis of Development Commissioner for Handlooms, Ministry of Textiles ,Govt. of India, New Delhi is engaged to provide Marketing support to the Handloom Weavers in marketing their Handloom products by arranging Exhibition – cum –Sale besides other measures at various metropolitan cities.

Tender for providing Trained Security Guards during the special Handloom Expos (Silk Fab/Wool Fab) in the year -2017-18. Tentatively proposed to be held at 24 places over all India. During the Each exhibition we shall be in need of trained Security Guards for 15/16 days. The details are given below:

Group-A: Lucknow,Bhopal,Indore,Jabalpur,Delhi,Chandigarh,Jammu,Patna, Kolkata, Bhubaneswar, Raipur, Guwahati, Jodhpur, Varanasi.

Group-B: Mumbai, Pune, Nagpur, Ahmedabad, Coimbatore, Ernakulam, Hyderabad, Banglore, Surat, Vijaywada.

Tender issued in favour of M/S:

Note: Sealed tender duly completed be dropped in the relevant tender box Marked for “ SECURITY SERVICES” available at Handloom Haat, RoomNo.-29,3rd Floor, Janpath, New Delhi-110001.

*** Last Date & Time of submission of Tender : 26.05.17 at 12.00 Noon**
*** Date & Time of Opening of Tender : 02.00 PM**

Sealed tender are invited from the reputed Security services providing organizations at various Local cities of the country as mentioned in Group-A & Group -B for the security purpose during the organization of Silk Fab/Wool Fab & National Handloom Expos during the financial year 2017-18

The prescribed application form containing the details may be obtained from National Handloom Development Corporation Ltd., **Handloom Haat, RoomNo.-29,3rd Floor, Janpath, New Delhi-110001**

in any working day from 09.30 AM to 6.00 PM and the same can also be down loaded from the NHDC website : www.nhdc.org.in on depositing the Bank Draft of Rs.2000.00 in favour of National Handloom Development Corporation Ltd., payable at New Delhi/ Greater Noida. Tenders shall be opened on 26.05.17 at 02.00 pm in the presence of Tender Committee Members & Tender bidders in the Office of NHDC Ltd., Handloom Haat, Room No.- 29,3rdFloor, Janpath, New Delhi-110001. For any clarification please contact on telephone no. 011-23319351 and Mob. 07703000626

General Terms Conditions:

1. Aim of the contract is to provide the trained security personnel during the Event period. The duration of the contract shall be for a maximum of One year only, out which first three Event's Security services shall be on probation. On satisfactory probation period the contract shall be extended for the remaining period (Events) . However, the contract may be terminated by the authority by giving a notice of 15 days.
3. The aspiring agencies must carefully read the conditions of the contract enclosed with this Tender Form before quoting rates, The rates quoted once shall be final and no amendments/corrections shall be entertained in any circumstances. The quoted rates shall include octroi and all type of taxes etc(Sales Tax /VAT/Service Tax etc)
4. The concerned agency must fill up the form clearly along-with full address both permanent and temporary in the Tender form.
5. No addition or alteration is allowed in the tender documents. Any addition or alteration , if required, must carried out by the agency with appropriate initials and stamp of the agency. For such reason, the tender is liable to be rejected.
6. Corporation reserve the right to accept or reject any or all the applications without assigning any reasons thereof. The tenders which are incomplete, illegible or not

fulfilling any of the conditions shall be rejected summarily. The conditional tender shall not be accepted in any circumstances.

7. The agency having adequate experience in running the said work in Government Departments, Public undertakings or elsewhere may apply along-with experience certificate or any other proof.

8. Along-with the Tender form agencies shall be required to deposit a Earnest Money of Rs.25000.00 in the mode of Demand Draft/FDR, drawn in favour of the NHDC Limited.

9. The tender should be in a sealed cover supers-cribing “ Tender for Security Services”

10. The Tender shall be opened on 26.05.17 at 02.00 pm in the presence of aspiring bidders or their authorized representative bearing their authority, letter for the same & constituted committee of the Corporation.

11. The agency shall not assign or sublet the contract on any part therefore or any benefit or interest therein or there under without written consent of the Corporation. The whole of the work written in the contract shall be executed by the concerned agency only. The agency shall be fully responsible for the act and omission. Default and neglect of its employees and such act/omission shall be treated as fault of concerned agency only. In the case of any default or negligence under such contract, the competent authority may impose fine or penalty against the agency. The contract shall be cancelled after issuing the three consecutive warning .

12 .In case the agency is not in a position to provide the security guards during the Exhibition they shall intimate the reason thereof to the Exhibition In charge before 02 days of such happening ,failing which it will be automatically be construed the breach of contract by the agency.

13. The security money of the successful applicant shall be liable to be forfeited as liquidated damages in the event of evasion, refusal or delay on his part of executing the agreement and EMD of unsuccessful bidder shall be returned within 30 days from the date of opening of the tenders.

14. Preference will be given to the agency Whose Branches are all over India,

15. Tenderer may quote their rate for Group-A or Group-B or for both Group.

16. The Managing Director of NHDC shall be the sole arbitrator for all disputes/differences, if any arising between the contract the decision of the MD of NHDC shall be final and binding on the contractor.

The status of information for Technical bid (Evaluation) of Security Agencies.

1. Service Tax Registration.
2. Copies of Last five year service tax paid in the Central Exercise Deptt.
3. Copy of organizational structure and nos. of trained security personnel on roll.
5. Copies of profit loss account for last five years.
6. Copies of documents service provides in major cities and details of Branches In India.
7. Experience certificate work done with Central/State Govt. Deptt. etc.
8. Tan no./Registration no.
9. Credibility/reputation/Awards received, if any.
10. Pan no.
11. Turnover of the agency for last three years shall not be less than 10.00 Lac , in this Connection a chartered accountant audited balance sheet should be enclosed.
12. Proof of Financial status and credit worthiness of the firm issued by the firm's Bankers be enclosed.

Details of enclosure:

(Signature with stamp)

Name:

Date:

Place:

NATIONAL HANDLOOM DEVELOPMENT CORPORATION LIMITED

(A Govt. of India undertaking-Ministry of Textiles)

Handloom Haat, RoomNo.-29,3rd Floor, Janpath, New Delhi-110001

TENDER FORM FOR SECURITY SEVICES-2017-18

Sl no.	Name of Cities	Rate per guard / supervisor	Remarks if any
1			
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The Charges for any other work assigned (not covered above) shall be mutually decided by the Corporation and the agency.

(Signature with stamp)

Name:

Date:

Place: